



# Diploma of Counselling CHC51015

## Seminar Timetable 2024- Sunshine Coast

Pre-requisites	After Unit 2	After Unit 3	Refer to Course Outline for the Prac you want to complete	Refer to Course Outline for the Prac you want to complete	
	Prac 1A Seminar 1 Day Held on Weekends	Prac 2A Seminar 1 Day Held on Weekends	Group Practical Day (Any Prac) Held on Weekends	Group Practical Day (Any Prac) Held on <b>Wednesdays</b>	<p>The Group Practical Days are days where you can meet with the practical coach and other students and undertake any practical of your choice (as long as you meet the written unit pre-requisite). <b><u>You must register with the branch prior to attending.</u></b></p> <p>On the Sunshine Coast we find that after Prac 1A and 2A students move towards private assessments rather than full day seminars. These Group Prac days provide you added flexibility as you can do your practical in person with a practical coach and other students, any month of the year, rather than having to wait for a set seminar timetable.</p>
Start	9.00am	9.00am	9.00am	9.00am	
End	4.00pm	4.00pm	4.00pm	4.00pm	
Jan	27		28		
Feb		24	10	14	
Mar			23		
Apr	20		27	17	
May		25	18		
June	1		15	12	
July			20		
Aug		10	17	14	
Sept	7		8		
Oct			12	16	
Nov		23	9		
Dec	7		14	11	

**Seminar Times:**

Seminars start at 9 a.m. sharp and last until approximately 3 p.m. or 4p.m

**Address:**

Life Bridge Building – Unit 1/ 87 Aerodrome Rd, (Entrance is on Kippara Lane) Maroochydore QLD 4558

**How to Book in a Practical:**

- Make sure you are COMPETENT in ALL relevant units for the practical you want to attend.
- Click on 'Select Practical – In-person' through your student portal under 'Units of Competency'. A team member will then reach out to book you in accordingly.
- Or you can contact the Regional QLD Student Support Team by email [qldinfo@aipc.net.au](mailto:qldinfo@aipc.net.au) or phone 07 5476 5200 to book in.
- If you owe for your practical fees you will need to make payment at the time of booking.

**CANCELATION POLICY:**

We understand that situations arise in which you must cancel your seminar booking. If this should happen, we request that you provide us with more than 72 hours' notice. This courtesy will make it possible to give your place to another student who would like to attend.

We know that your time is valuable, as is the time of your fellow students and the training staff. Please understand that for group seminars to run well they are heavily dependent upon the commitment and attendance of you, the student.

We know that sometimes the unexpected can occur, therefore, first time no-shows and late cancellations will not be charged a fee. However, repeat offenders will be charged a \$70.00 rebooking fee for cancellations without 72 hour/ or prior notice.

**Things to Note:**

- Numbers are limited so as soon as you are eligible for a practical, we suggest you reach out to book in immediately.
- Please do not book accommodation or take off work before booking in for your practical. Please wait until AFTER as you may not get into the first practical of your choice.
- Please do not try to book in for a practical if you haven't finished the relevant assessments yet.
- Please prepare in advance and thoroughly review the relevant theory for your practical assessment. If you have academic-related questions, please reach out to the tutor line at 1 300 139 239. There are also example videos for you to reference which can be found in your Practical Guide or student portal.
- You can review the Practical Outline but please note this is meant as a guide and your session should not be scripted but rather as free flowing as possible.
- Please bring your own writing utensil and paper to take notes on.
- There are food outlets nearby that you can visit during breaks.