

# 2024 Practical Assessment Timetable

## Diploma of Counselling AIPC CDC – CHC51015

### Practical Assessment Timetable Brisbane 2024

To complete your Diploma of Counselling you will need to undertake several practical elements, each of which forms a part of a Unit or Units. As you work through your course you will notice that a number of your workbooks include a reference to a 'Practical Component'. Whenever you see this reference, a practical component must be completed as a part of that unit.

The practical components of your course form an important part of your skill development as a Professional Counsellor and are designed to give you the opportunity to apply the theory in counselling practice.

***You have three choices for completing each of the practical components.***

### **Option 1: Practical Assessment Attendance (with small group)**

Attendance at practical assessment (with small student group) is the most popular method of completing the course practical components. At each assessment you will work with fellow students whilst you practice and refine your counselling skills in a supportive environment under the guidance of a qualified counsellor. These assessments are regularly scheduled throughout each year; a timetable for the upcoming assessments is included below, as well as the link to our Calendly Booking system. Please remember the normal practical assessment fee of \$195 for each practical applies as outlined in the course enrolment form.

Students who are unable to attend these small group sessions due to distance, disability or family or work commitments have the choice of either of the "Alternative Assessment" options below.

### **Option 2: Alternative Assessment – Record a Demonstration of your Counselling Skills**

If you are unable to attend the practical assessment this alternative requires you to record yourself conducting a series of activities where you demonstrate practical counselling skills. You'll require the assistance of someone to play the 'client(s)' during your role plays, they must be in the same location as you. Please remember the normal assessment fee of \$195 for each video practical assessment applies.

### **Option 3: Alternative Assessment – Practical Assessment with a Private Assessor**

This alternative to working with other students allows you to complete your practical assessment on an individual basis with an Institute private assessor. The assessor will watch you while you work with a friend/s conducting a series of activities demonstrating practical counselling skills, again the 'client' must be in the same physical location as you. The Private Assessor Assessments are conducted externally via Zoom. Please remember the normal assessment fee of \$195 for each zoom practical assessment applies.

### **Please Note Important Information regarding Health and Wellness**

*For the health and wellbeing of all of our students and staff, if you have cold and/or flu symptoms within 72-hours of the commencement of your nominated practical assessment please notify us so we can support you and make alternative arrangements for assessment. Thank you for your support and understanding. If you fail to do so will result in the application of our late cancellation policy (see end of document).*

## **AUSTRALIAN INSTITUTE OF PROFESSIONAL COUNSELLORS**

*Brisbane Support Centre*

*Level 2 / 252 St Pauls Terrace, Fortitude Valley, QLD, 4000*

*(corner of St Pauls Terrace and Grenier Street)*

[\*brisstudentsupport@aipc.net.au\*](mailto:brisstudentsupport@aipc.net.au)

*Phone: 07 3843 2772*

*Freecall: 1800 353 643*



## Practical Component Pre-requisites

Each of the practical components relates very closely to the practical application of the theory that you complete in your workbooks. So that you can derive maximum benefit from your practical components, you must have already completed the relevant theory and have been marked competent before applying it in practice. To ensure you have covered the relevant theory before you complete a practical element there are pre-requisites that you must first meet. Each of the practical elements can be completed by attendance at a practical assessment or either of the two alternative assessment options. Each practical is referred to by a topic name.

*These are the Workbooks that you must have received back as 'Competent' before you can complete each of the practical components:*

### CDC – CHC51015

Practical Component Title	Pre-requisite
Counselling Practical 1A	Assessment Books 1 & 2
Counselling Practical 2A	Assessment Book 3 + Counselling Practical 1A
Counselling Practical 3A	Assessment Book 4 + Counselling Practical 2A
Counselling Practical 4A	Assessment Book 5 + Counselling Practical 3A
Counselling Practical 5A	Assessment Books 7 & 8 + Counselling Practical 4A
Counselling Practical 6A	Assessment Book 9 + Counselling Practical 4A
Counselling Practical 7A	Assessment Book 10 + Counselling Practical 5A & 6A
Counselling Practical 8A	Assessment Books 11 & 12 + Counselling Practical 7A
Counselling Practical 9A	Assessment Books 13 & 14 + Counselling Practical 7A
Counselling Practical 10A	Assessment Book 16 + Counselling Practical 7A

## Here's what you'll learn in each of the Practical Assessments:

The Practical Assessments are designed to provide students with an opportunity to practise and demonstrate the knowledge and skills required to conduct a range of key counselling tasks and fulfil the requirements for the Diploma of Counselling. In order to help students develop the skills required for effective counselling practice, students will engage in a number of different role-plays with three different 'clients' during the first seven practicals of the course. By simulating counselling with these three 'clients' over a number of different role-plays students will gain a better understanding of the counselling relationship and processes. The first four practicals are completed in order. The fifth and sixth practicals can be completed out of sequence while the final three practicals (which explore more specialist counselling areas) can be completed in any order as long as the pre-requisite assessment books are complete.

**Counselling Practical 1A** - Counselling Practical 1A provides students with the opportunity to practise and demonstrate the knowledge and skills required to conduct an introductory counselling session with one 'client' and utilise appropriate communication skills to establish the counselling relationship. Students will apply skills in building rapport, contracting, developing counselling plans, and assisting the client in decision-making processes.

**Counselling Practical 2A** - In Counselling Practical 2A students will build upon the skills they developed in Counselling Practical 1A. Because these skills are fundamental to effective counselling practice, students will be provided with an opportunity to explore different techniques for meeting these fundamental counselling requirements and demonstrate these skills in additional role-plays with two more 'clients'.

**Counselling Practical 3A** - Counselling Practical 3A provides students with the opportunity to practise and demonstrate the knowledge and skills required to continue the counselling relationship and process with two of their 'clients'. Students will apply skills in building the therapeutic relationship, drawing out the client's story, and developing case conceptualisations based on various counselling, personality, and development theories.

**Counselling Practical 4A** - In Counselling Practical 4A students will build upon the skills that they have developed in earlier practicals and be provided with an opportunity to apply middle phase counselling skills such as continuing the counselling relationship and developing behavioural change programs that can meet a client's specific counselling goals.

**Counselling Practical 5A** - Counselling Practical 5A provides students with the opportunity to practise and demonstrate the knowledge and skills required to use two of the most commonly used approaches in counselling – cognitive behavioural therapy and solution focused therapy. Students will apply techniques from each of these approaches to their on-going counselling work with two of their 'clients'.

**Counselling Practical 6A** - Counselling Practical 6A provides students with the opportunity to practise and demonstrate the knowledge and skills required to use another commonly used approach in counselling - acceptance and commitment therapy. Students will apply techniques from acceptance and commitment therapy to their ongoing counselling work with one of their 'clients'.

**Counselling Practical 7A** - In Counselling Practical 7A students will practise and demonstrate the knowledge and skills required to bring the counselling process to an end, or to re-contract as appropriate, with their three 'clients'.

**Counselling Practical 8A** - Counselling Practical 8A provides students with the opportunity to demonstrate skills in more specific areas of counselling practice including providing brief interventions and providing loss and grief support.

**Counselling Practical 9A** - Counselling Practical 9A provides students with the opportunity to demonstrate skills in more specific areas of counselling practice including providing individualised support to a client as part of a larger case management plan and providing appropriate support to a client experiencing mental health issues.

**Counselling Practical 10A** - Counselling Practical 10A provides students with the opportunity to demonstrate skills in more specific areas of counselling practice including responding effectively to clients who are in a state of crisis.

# Practical Assessment Timetable

## Brisbane 2024

Diploma of Counselling AIPC – CHC51015

To access our Calendly Booking system, please click on the name of the practical below to be directed to the booking page. A list of all Sessions, including WAITLIST

Sessions are available here - <https://calendly.com/brisbanecampus/>

	<a href="#">Counselling Practical 1A</a>	<a href="#">Counselling Practical 2A</a>	<a href="#">Counselling Practical 3A</a>	<a href="#">Counselling Practical 4A</a>	<a href="#">Counselling Practical 5A</a>	<a href="#">Counselling Practical 6A</a>	<a href="#">Counselling Practical 7A</a>	<a href="#">Counselling Practical 8A</a>	<a href="#">Counselling Practical 9A</a>	<a href="#">Counselling Practical 10A</a>
	Unit 1&2	Unit 3	Unit 4	Unit 5	Unit 7&8	Unit 9	Unit 10	Unit 11&12	Unit 13&14	Unit 16
Jan	17 <sup>th</sup> & 30 <sup>th</sup>	23 <sup>rd</sup>	31 <sup>st</sup>	13 <sup>th</sup>		21 <sup>st</sup>	24 <sup>th</sup>	16 <sup>th</sup>		
Feb	14 <sup>th</sup> & 27 <sup>th</sup>	13 <sup>th</sup>	18 <sup>th</sup>	7 <sup>th</sup>	10 <sup>th</sup>	20 <sup>th</sup>	28 <sup>th</sup>		6 <sup>th</sup>	21 <sup>st</sup>
Mar	13 <sup>th</sup>	9 <sup>th</sup>	12 <sup>th</sup>	6 <sup>th</sup>	17 <sup>th</sup>	20 <sup>th</sup>	26 <sup>th</sup>	5 <sup>th</sup>	19 <sup>th</sup>	27 <sup>th</sup>
Apr	3 <sup>rd</sup> & 23 <sup>rd</sup>	6 <sup>th</sup> & 24 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	17 <sup>th</sup>	16 <sup>th</sup>		21 <sup>st</sup>		
May	15 <sup>th</sup>	19 <sup>th</sup>	11 <sup>th</sup>	29 <sup>th</sup>		22 <sup>nd</sup>	8 <sup>th</sup>	28 <sup>th</sup>	14 <sup>th</sup>	21 <sup>st</sup>
Jun	8 <sup>th</sup> & 25 <sup>th</sup>	11 <sup>th</sup>	16 <sup>th</sup>	26 <sup>th</sup>	5 <sup>th</sup>	18 <sup>th</sup>	4 <sup>th</sup>	12 <sup>th</sup>	19 <sup>th</sup>	
Jul	17 <sup>th</sup>	9 <sup>th</sup> & 31 <sup>st</sup>	23 <sup>rd</sup>	30 <sup>th</sup>	6 <sup>th</sup>	24 <sup>th</sup>	10 <sup>th</sup>	16 <sup>th</sup>	21 <sup>st</sup>	3 <sup>rd</sup>
Aug	10 <sup>th</sup> & 27 <sup>th</sup>	13 <sup>th</sup>	18 <sup>th</sup>	28 <sup>th</sup>		20 <sup>th</sup>	6 <sup>th</sup>	21 <sup>st</sup>	7 <sup>th</sup>	
Sep	7 <sup>th</sup> & 17 <sup>th</sup>	18 <sup>th</sup>	3 <sup>rd</sup>	24 <sup>th</sup>	8 <sup>th</sup> & 25 <sup>th</sup>	21 <sup>st</sup>	4 <sup>th</sup>		10 <sup>th</sup>	11 <sup>th</sup>
Oct	8 <sup>th</sup> & 23 <sup>rd</sup>	15 <sup>th</sup> & 29 <sup>th</sup>	2 <sup>nd</sup>	20 <sup>th</sup>	16 <sup>th</sup>		1 <sup>st</sup>	9 <sup>th</sup>	19 <sup>th</sup>	22 <sup>nd</sup>
Nov	10 <sup>th</sup> & 26 <sup>th</sup>	12 <sup>th</sup>	19 <sup>th</sup>	13 <sup>th</sup>	20 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	16 <sup>th</sup>		27 <sup>th</sup>
Dec	10 <sup>th</sup>	4 <sup>th</sup>	11 <sup>th</sup>	15 <sup>th</sup>		1 <sup>st</sup>	8 <sup>th</sup>		3 <sup>rd</sup>	

### Practical Assessment Venue:

#### Brisbane Support Centre:

Level 2 / 252 St Pauls Terrace, Fortitude Valley, QLD, 4000 (corner of St Pauls Terrace and Grenier Street).

Accessing the Venue: No onsite parking; closest parking is Secure Parking – ChinaTown. Fortitude Valley Train Station is a 6-minute walk!

### Practical Assessment Times:

Registration is from 8:50am for a 9:00am start and will finish at approx 3:30pm. (finish time can vary depending on class size).

Assessment days are typically Tuesday, Wednesday, Saturday or Sunday.

### Lunch:

You will need to provide your own lunch. There is a fridge, microwave and oven available to keep, reheat and cook food. There are cafes & shops within 5-10minutes walking distance, as well a convenience store at the Fortitude Valley Train Station. Tea & coffee provided.

### How to Register for the Practical Assessment:

We will be facilitating all Practical Seminar Bookings via our Calendly booking system. Please visit: [www.calendly.com/brisbanecampus](https://www.calendly.com/brisbanecampus), select the Practical Assessment you'd like to book in for (or click the [Counselling Practical](#) headings above) and follow the prompts! If you have any questions please contact Student Support Centre on 07 38432772 or email [brisstudentsupport@aipc.net.au](mailto:brisstudentsupport@aipc.net.au). Please note that practical assessment fees apply to attendance of all practical assessments as confirmed in your course enrolment. Refer to page 1 for further details.

### \*Important points to remember!\*

Practical Assessment nominations will only be accepted once a student has met the required pre-requisite. Please refer to page 2 of this handout to confirm required pre-requisites. Students are required to pay for the practical assessment upon booking their place. Fee for each practical assessment day is \$195.

**Cancellation of attendance will be accepted up to 72 business hours before practical. Cancellation after this period will incur the full assessment fee. If a practical assessment have been prepaid (at time of enrolment) any cancellation will forfeit your prepaid attendance.**