



Diploma of Counselling CHC51015

Seminar Timetable 2023 - Adelaide

Date	Prac 1A Seminar 1 Day	Prac 2A Seminar 1 Day	Prac 3A Seminar 1 Day	Group Practical day (Any prac from 4A-10A)	Group Practical day (Any prac from 4A-10A)
JAN	Saturday 20th	Sunday 21st	Wednesday 24th	Saturday 27th	
FEB	Saturday 10th	Sunday 11th	Thursday 15th	Saturday 24th	Wednesday 28th
MARCH	Friday 8th	Saturday 9th	Sunday 10th	Thursday 14th	Saturday 23rd
APRIL	Thursday 11th	Friday 12th	Saturday 20th	Sunday 21st	Friday 26th
MAY	Friday 10th	Saturday 11th	Thursday 23rd	Saturday 25th	Friday 31st
JUNE	Friday 14th	Saturday 15th	Saturday 22nd	Sunday 23rd	Thursday 27th



Seminar Times:

Seminars start at 9 a.m. sharp and last until approximately 4 p.m.

Address:

Australian Institute of Professional Counsellors, 131 Currie Street, ICHM Building, level 1

How to Book in a Practical:

- Make sure you are COMPETENT in ALL relevant units for the practical you want to attend.
- Click on 'Select Practical – In-person' through your student portal under 'Units of Competency'.
- You can then go to our booking site, Calendly and select the seminar you wish to book into using the link https://calendly.com/aipc_-adelaide_practicals
- If you owe for your practical fees you will need to make payment at the time of booking.

CANCELATION POLICY:

We understand that situations arise in which you must cancel your seminar booking. If this should happen, we request that you provide us with more than 72 hours' notice. This Courtesy will make it possible to give your place to another student who would like to attend.

We know that your time is valuable, **as is the time of your fellow students and the training staff**. Please understand that for group seminars to run well they are heavily dependent upon the commitment and attendance of you, the student.

We know that sometimes the unexpected can occur, therefore, first time no-shows and late cancellations will not be charged a fee. **However, repeat offenders will be charged a \$70.00 rebooking fee for cancelations without 72 hour/ or prior notice.**

Things to Note:

- Numbers are limited so as soon as you are eligible for a practical, we suggest you reach out to book in immediately.
- Please do not book accommodation or take off work before booking in for your practical. Please wait until AFTER as you may not get into the first practical of your choice.
- Please do not try to book in for a practical if you haven't finished the relevant assessments yet.
- Please prepare in advance and thoroughly review the relevant theory for your practical assessment. If you have academic-related questions, please reach out to the tutor line at 1 300 139 239. There are also example videos for you to reference which can be found in your Practical Guide or student portal.
- You can review the Practical Outline but please note this is meant as a guide and your session should not be scripted but rather as free flowing as possible.
- Please bring your own writing utensil and paper to take notes on.
- Morning and afternoon tea will be provided. There is a fridge and microwave available for your use during the seminar.