

ENROLMENT APPLICATION FORM

MASTER OF COUNSELLING | INTERNATIONAL STUDENTS



Thank you for choosing to study at the Australian Institute of Professional Counsellors.

Please complete the following information, and ensure **all** sections are complete before submitting your application.

Do you need application assistance? Please contact your AIPC agent about this application form.

PLEASE INDICATE IF YOU ARE AN AGENT OR AN APPLICANT (STUDENT):

Agent Applicant (Student)

If you selected **Agent**, please complete the following:

Agent/Contact Name	
Agent Code	
Agency	
Agency Branch	
Email	Telephone

APPLICANT DETAILS

Important: Please note that the details you provide below **must match** what is on your passport, where applicable.

Title Mr Ms Miss Mrs Mx

Other

First Name
Middle Name
Family Name
Preferred Name

Date of Birth Gender M F Diverse

Email address
Nationality (as shown on passport)

At the time of application, are you in Australia? Yes No

If **Yes**, What was the year of first arrival to Australia?

AGENT INFORMATION (if applicable)

If you have an agent representing you, please complete the following information. **Note:** if you are an agent completing this application and you have supplied your details above, there is no need to complete this section unless any of the details are different.

Agent/Contact Name	
Agent Code	
Agency	
Agency Branch	
Email	Telephone

CURRENT RESIDENTIAL ADDRESS

Address	
City	Town
State/Province/Region	Postcode/Zip
Country	

MAILING ADDRESS

If your postal address is different to your current address, please provide those details here:

Address	
City	Town
State/Province/Region	Postcode/Zip
Country	

COURSE INFORMATION

To ensure we can respond to you as fast as possible, please have the following PDF documents ready:

- High-quality passport scan
- Most recent education transcripts (e.g., Secondary, Tertiary)
- Documents showing evidence of English test results (if any)
- Copy of current or previous Australian visas or visa refusals (if any)

If we do not receive the required documents as part of your application, they may be requested as a condition on your Letter of Offer.

Select the semester you wish to commence your program:

Semester 1 Semester 2 Semester 3

Year

I confirm I have reviewed the intake periods for the Master of Counselling and understand when each semester commences.

Intake periods for the Master of Counselling are available on our website www.aipc.net.au/courses/master-of-counselling

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ADDITIONAL APPLICANT INFORMATION

Please provide one of the following numbers:

Mobile Home Phone (landline)

Phone Number (inc. Country Code)
Country of Birth
Country of Citizenship
Ethnicity

Passport Number

Passport Expiry Date

Don't forget to provide a high resolution colour scan of your passport.

Do you identify as an Aboriginal or Torres Strait Islander person?
 Aboriginal Torres Strait Islander Both None

Do you currently hold an Australian visa?
 Yes No

If **Yes**, please provide your Australian Visa type:

Don't forget to provide copies of any Australian visas.

Have you ever been refused a visa (either for Australia or another country) or ever been refused entry to an Australian CRICOS-registered institution?
 Yes No

Don't forget to provide copies of any visa refusals.

Are you currently involved in any Administrative Appeals Tribunal (AAT) case?
 Yes No

If **Yes**, please provide details:

EDUCATION HISTORY

What is the highest qualification or level of study you have attained?

A Postgraduate or higher degree Bachelor degree
 Advanced Diploma or Associate Degree Diploma
 Certificate IV Certificate III
 Certificate II Certificate I
 Certificates other than the above None of the above
 Other

Institution	
Country	
State	Postcode
Year Commenced	Year Completed

Do you have any other qualifications not listed above? If **yes**, include below:

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Are you currently studying?
 Yes No

If **yes**, what course are you currently studying?

What institution are you studying this course at?

Are you transferring from this institution to AIPC?
 Yes No

If **yes**, have you completed at least six months of your studies with your current institution?
 Yes No

Don't forget to provide certified copies of your most recent education transcripts with your application form.

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ENGLISH PROFICIENCY

AIPC's English Language Entry Requirements are available at www.aipc.net.au/courses/international on the AIPC website.

Is English a second language for you?

Yes No

If **yes**, what language do you speak at home?

If **yes**, have you sat a formal English Language test? (e.g. IELTS, Pearson, TOEFL)

Yes No

If **yes**, what was the name of the test?

If **yes**, what was your score on the test?

If **yes**, on what date did you take the test?

D	D	M	M	Y	Y	Y	Y
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Do you intend to sit for an English proficiency test?

Yes No

If **yes**, what was the name of the test?

If **yes**, on what date will you take the test?

D	D	M	M	Y	Y	Y	Y
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Will you study English at another Australian provider before commencing your study in this course?

Yes No

If **yes**, what was the name of the provider?

If English is not your first language, please remember to include evidence of your fluency in English (e.g. IELTS results).

RECOGNITION OF PRIOR LEARNING

Students may apply for Recognition of Prior Learning (RPL) or credit transfers for study undertaken at other institutions after high school. If RPL is granted, it may reduce your overall tuition cost and/or study load. Please refer to the Recognition of Prior Learning Policy and Procedure in the AIPC Student Handbook for International Students on the AIPC website at www.aipc.net.au/students#handbooks.

Are you applying for recognition of prior learning?

Yes No

If **yes**, you will be provided a Recognition of Prior Learning Application Kit after acceptance into the course.

OVERSEAS STUDENT HEALTH COVER (OSHC)

Overseas Student Health Cover is a condition of the Student Visa in Australia. It is a condition that all international students studying on a Student Visa, and their dependants, maintain adequate arrangements for health insurance for the duration of the intended Student Visa period. See <https://www.health.gov.au/resources/publications/overseas-student-health-cover-oshc-fact-sheet> for details.

If you do not yet have OSHC health cover, AIPC can arrange visa-length cover with our preferred OSHC provider. Please note there are associated fees involved. Contact the International Student Support Team at int.support@aipc.net.au for more information.

Are you currently covered by OSHC?

Yes No

If **yes**, who is your current provider?

If **no**, would you like AIPC to arrange OSHC cover for you?

Yes No

If **yes**, what is the type of cover required:

Single Couple Family

SUPPORT SERVICES

AIPC is committed to ensuring all students are provided the level of support they require to assist them in meeting course requirements. If you wish to apply for a reasonable adjustment upon commencing your studies with AIPC, please refer to the Supporting Students with a Disability Policy and Procedure in the Student Handbook for International Students at www.aipc.net.au/students#handbooks

Please note that all information provided to AIPC is strictly confidential.

Do you live with the effects of a significant injury, mental health issues, learning disorders or disability?

Yes No

If **yes**, please describe

In an emergency situation, will you require assistance to evacuate a building?

Yes No

Do you have a medical condition or allergies that require medication or supervision?

Yes No

List any medications you will bring with you to Australia.

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EMERGENCY CONTACT INFORMATION

Relationship to you
First Name
Family Name
Email Address
Phone Number (inc. Country Code)

Is this emergency contact's address the same as the applicant/s?

Yes No

If **no**, please provide address details below:

Address	
City	Town
State/Province/Region	Postcode/Zip
Country	

OTHER SUPPORTING DOCUMENTS

To support your application into the Master of Counselling, please provide a short explanation describing why you would like to study this course, what you are expecting from tertiary studies, and what you would like to achieve once you have completed the course. The essay should be approximately 300 words.

Please submit this essay to your agent with your application documentation and this form.

FINANCIAL SUPPORT

For information on tuition fees, please refer to the AIPC website at www.aipc.net.au/courses/tuition.

Please select how you are funding your tuition:

Family-supported Self-supported
 Loan Other

If **other**, please provide further details below:

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MASTER OF COUNSELLING APPLICATION DECLARATION AND CONSENT:

By nominating an agent to represent me in my application to study at AIPC, I agree to the release of all my information and subsequent enrolment at AIPC to my nominated agent, until such time as this nomination is revoked by me in writing.

Yes I agree

OR

Not Applicable (I have not nominated an agent to represent me).

I declare that to my knowledge the information I have provided in this application is true and correct, and the academic records provided in this application are a true record of my academic results.

I declare I will be 18 years or older at the date I commence my studies with AIPC.

I declare I have adequate funds available for the cost of tuition fees, ancillary costs and living expenses for myself and any dependants travelling with me to Australia.

I declare that I have read and understood the entry requirements for the course I have indicated I am applying for as described on this form.

I have read and fully understand the requirements of the course I have indicated I am applying for as described on the AIPC website: www.aipc.net.au/courses/international

I have reviewed information regarding AIPC's campus(es) and facilities on the AIPC website: www.aipc.net.au/courses/international

I have read and I agree to the terms of the Student Agreement and Privacy Notice provided with this form.

I consent to the collection and use of information in this application and its disclosure if authorised or required by law and/or the Australian Government and/or designated authorities as authorised by AIPC in accordance with the Privacy Notice listed in the Student Handbook for International Students: www.aipc.net.au/students#handbooks.

I understand that AIPC may vary, reverse or otherwise change any decision regarding admission or enrolment based on incorrect, incomplete or fraudulent information provided by me.

I understand all documents I have submitted in this application become the property of AIPC and will not be returned.

I will notify AIPC immediately if there is any change to the information I have provided in this application.

Student Signature

Student Name

Date

D	D	M	M	Y	Y	Y	Y
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To submit your application, please fill in all sections of this form (5 pages), sign the form and email or fax the completed form to:

Head Office

Email: int.support@aipc.net.au

Fax: 07 3257 7195